

# Rules for bachelor thesis at the Faculty of Science and Technology

## Introduction

This document provides the rules for bachelor's thesis at the Faculty of Science and Technology, according to "[Regulations on studies and examinations at the University of Stavanger](#)".

We also refer to the "Guide for the bachelor's and master's thesis", which provides additional information about the rules, start-up, completion and submission of the thesis.

## Deadlines

### Bachelor's thesis of 10 credits (only applies to the "Lektorstudiet i Realfag")

- **Within 1<sup>st</sup> December:** students apply for or register their own thesis in the collaboration portal
- **Within 15<sup>th</sup> December:** the Faculty informs the students of the assigned thesis topic
- **Within 10<sup>th</sup> January:** the Faculty sends out a contract for the student(s) to sign
- **Within 15<sup>th</sup> January:** students' sign their contract in the collaboration portal
- **15<sup>th</sup> January:** official start of the thesis
- **Within 1<sup>st</sup> February:** register for exam (StudentWeb)
- **1<sup>st</sup> April:** deadline to withdraw from thesis
- **1<sup>st</sup> May:** deadline for submitting application for confidentiality of your thesis
- **15<sup>th</sup> May:** thesis submission deadline
- **Within 3 weeks from the time of submission:** exam result published

### Bachelor thesis of 20 credits

- **Within 1<sup>st</sup> December:** students apply for or register their own thesis in the collaboration portal
- **Within 15<sup>th</sup> December:** the Faculty informs the students of the assigned thesis topic
- **Within 10<sup>th</sup> January:** the Faculty sends out a contract for the student(s) to sign
- **Within 15<sup>th</sup> January:** students' sign their contract in the collaboration portal
- **15<sup>th</sup> January:** official start of the thesis
- **Within 1<sup>st</sup> February:** register for exam (StudentWeb)
- **1<sup>st</sup> April:** deadline to withdraw from thesis
- **1<sup>st</sup> May:** deadline for submitting application for confidentiality of your thesis
- **15<sup>th</sup> May:** thesis submission deadline
- **Within 4 weeks from the time of submission:** exam result published

## Credit requirements

### 10 and 20 credit assignment

To be allowed to start writing the thesis, the student must have passed a minimum of 100 credits according to the approved education plan, as well as having passed the prerequisites stated in the course description by 1<sup>st</sup> November.

## Additional information about thesis writing

A maximum of three students can collaborate on a bachelor's thesis. Each student must sign their own contract, including those who write the thesis in a group.

Generally, a candidate has only one attempt submitting the thesis. It is possible to apply for a second attempt ref. "regulations on studies and examinations at the University of Stavanger" §3-10 point 4.

### Postpone the submission deadline

Students can apply for an extended submission deadline in the event of valid absence. See "regulations on studies and examinations at the University of Stavanger" §3-12. Students that are abroad, and who have their last exam after the date of starting thesis writing, can apply for an extended submission deadline corresponding to the time lost.

### Restricted publication (Confidentiality agreement)

Generally, the thesis must be open, but can, upon application, be restricted (postponed publication) for a maximum of 5 years. Students must clarify and, if necessary, apply for restricted publication already at the start of the thesis period.

Apply by sending "Agreement concerning Restricted access to Bachelor`s or Master`s thesis" together with a **justified** application from the company by e-mail to [post-tn@uis.no](mailto:post-tn@uis.no). The deadline for submitting the Confidentiality Agreement is 1 May. Only the official faculty agreement should be used.

### Assignment writing outside the ordinary exam-period

If you need to write the thesis in the autumn semester, it is possible to apply for this by submitting an "application for a change to the education plan at UiS" via Digital Student Expedition. Note that it is your responsibility to find a thesis topic and Supervisor

The application deadline is **15 June**.

**Note that:** To be allowed to start writing the thesis, the student must have passed a minimum of 130 credits in accordance with the approved education plan, as well as having passed the prerequisites stated in the course description by 15 June

a document with the following must be attached to the application:

- Reason for wanting to change the period
- Confirmation from the Supervisor
- Topic/title for the thesis

### Deadlines for thesis writing outside the ordinary period

- **Before 20 June:** registered thesis in the collaboration portal
- **15 August:** official start of thesis writing
- **1 November** deadline for withdrawing from the examination
- **15 December:** submission deadline